



Invoice Instructions

1. To view or print invoices from the Fayetteville Express Pipeline website, enter <http://FEPTTransfer.EnergyTransfer.com>
2. On the upper right side of the screen, select "Customer Activities"
3. Enter your User ID and password.
4. Click on "Invoicing" from the "Other Applications" menu
5. Click on "Invoice" and a screen will display with invoice related data fields to select.
6. Enter the accounting period or click on the drop down box, then select "Submit" box to view all invoices assigned to your logon ID. The system will default to display all invoice types.
7. To view an invoice for a specific contract or Legal Entity or DUN's number enter the applicable data in the related data fields and then select "Submit" to retrieve the specific contract number or legal entity number or DUN's number.

The production period will be the same as the accounting period, unless prior period adjustments have been made.

8. To print the invoices, click on the printer icon in the tool bar.

If you have any questions, please contact Kathy Washington at (713) 989-2436