

## **FREQUENTLY ASKED QUESTIONS CAPACITY RELEASE**

### **1. When can the rate on a capacity release transaction exceed FEP's maximum tariff rate?**

The rate on capacity release transactions with a term of one year or less may exceed FEP's maximum tariff rate.

### **2. How do I determine if a release may be non-biddable or if it must be biddable?**

Prearranged releases that are asset management arrangements (AMAs) are exempt from bidding requirements. Prearranged releases to shippers participating in state-regulated retail access programs are exempt from bidding requirements. Prearranged releases at maximum tariff rate and with a term greater than one year are non-biddable. Finally, prearranged releases for thirty-one days or less may be non-biddable subject to rollover rules.

### **3. What is the timeline for submitting biddable offers?**

Offers must be posted by 12:00 P.M. CCT (Central Clock Time) on a business day.

If the release term is one year or less, the minimum open season is one hour from 12:00 P.M. to 1:00 P.M. on a business day.

If the release term is for a period longer than one year, the minimum open season is three business days.

### **4. What is the timeline for submitting bids on biddable offers?**

On all biddable offers, bid periods end at 1:00 P.M. CCT on a business day.

### **5. What is the timeline for submitting prearranged non-biddable releases?**

The award posting timelines for prearranged non-biddable deals are:

Timely Cycle	10:30 A.M. CCT (11:30 A.M. nomination deadline)
Evening Cycle	5:00 P.M. CCT (6:00 P.M. nomination deadline)
Intraday 1 Cycle	9:00 A.M. CCT (10:00 A.M. nomination deadline)
Intraday 2 Cycle	4:00 P.M. CCT (5:00 P.M. nomination deadline)

### **6. What are the deadlines for recalling and reputting capacity?**

The releasing shipper specifies in the offer the cycle(s) recalls may be made and whether recalls may occur on all days or business days only.

Timely Recall Notification	8:00 A.M. CCT on nomination due date
Early Evening Recall Notification	3:00 P.M. CCT on nomination due date
Evening Recall Notification	5:00 P.M. CCT on nomination due date
Intraday 1 Recall Notification	7:00 A.M. CCT on nomination due date
Intraday 2 Recall Notification	2:30 P.M. CCT on nomination due date

**7. Does the rate include the commodity charges or fuel?**

The rate indicated on offers, bids, and awards is the reservation rate only. The reservation rate includes reservation surcharges. In addition to the reservation charges, the replacement shipper will also be responsible for fuel and commodity charges.

**8. Any advice for bidders?**

Review the capacity release offer and, if there is a question regarding the offer, call the pipeline's capacity release administrator.

Also, shippers anticipating bidding on capacity release transactions should be in contact with the pipeline's credit department. For a bid to be valid, the bidder's credit must be approved by the pipeline's Credit Department.

To contact the Credit Department, please call the following:

Eugene Fong (713) 989-7027

**9. What is the default Bid Tie-breaking Method?**

FEP's default Bid Tie-breaking Method is pro rata.

In the case of multiple winning bidders, to receive a pro rata portion of the capacity the bidder must indicate with the Bidder Lesser Quantity Indicator that the bidder will accept an award for less than the full quantity, disclosed or undisclosed, and indicate the acceptable minimum quantity in the Bid Minimum Quantity-Contract data field.

**10. I acquired capacity. How do I get my new contract number?**

View or print the award and you will find the new contract number on the Award Detail under Bidder Info by the data element name Capacity Award K.

**11. My bid status is displaying "credit pending". Do I have to do anything?**

If your company has credit established for your bid, you do not need to do anything. The "credit pending" status means that the capacity release system has sent your bid to the credit department for review. The credit department will approve or disapprove the transaction and the status will be updated on your home page. If credit has not been established for your bid, please contact our credit department (see Question 7).

**12. For a prearranged non-biddable offer, I am receiving an error message when I try to confirm my capacity indicating that I missed the deadline. What do I do?**

The transaction you were trying to confirm has expired. Contact the releasing shipper and ask that a new offer be submitted.

**13. I am looking for a historical offer/bid/award. Where can I find it?**

From the menu bar, click on the Search menu item to utilize offer, bid, and award search options.

**14. I am the prearranged shipper on an offer. A higher bid has been submitted and I need to match the higher bid. How do I do this?**

On your home page, under Confirmation/Match, a revised bid is displayed. To view the bid, click on the bid number. To approve the match, click on the Confirm button.

On the business day the bid period ends and the evaluation and awarding occurs, the revised bid will be posted by the pipeline no later than 2:00 P.M. CCT. The match must be completed by the prearranged shipper no later than 2:30 P.M. CCT.